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PR-2024-0502-193768



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 246-1-1551-2024-0-0-22

PR No.: STF-2024-05-01076

Date: 05-02-2024

Dept./Office: DSO

Category: Food & Food  
 Ingredients

Section/End-User: Junard C. Gucela

Funding Source: Special Trust Fund

Project Title/Code: SSGAO-24(Honors and Awards)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (Lunch) Menu#1	pack	102	200.00		20,400.00
<p><b>Specification:</b>            meals/snacks for UADCO Members and working committees</p> <p><b>Menu (1)</b></p> <ul style="list-style-type: none"> <li>• CEASAR SALAD</li> <li>• CHICKEN LOLLIPOP</li> <li>• RICE</li> <li>• FRUITS</li> <li>• either soft-drinks, water dispenser or flowing coffee</li> </ul>						
<p><b>Note:</b>            with free venue , set up tables and chairs</p>						
<b>TOTAL</b>						<b>20,400.00</b>
Purpose: for Honors and Awards Convocation						
Checked by:  <b>JULIUS B. CERNA</b>				Funds Available:  <b>ALICIA M. FLORES</b>		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	<b>JUNARD C. GUCELA</b>	<b>CHONA A. BRIT</b>		<b>PROSE IVY G. YEPES</b>		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		