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PR-2024-0610-202551



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 23-5-517-2024-0-0-10

PR No.: GF-2024-06-01255

Date: 06-10-2024

Dept./Office: **NCRC-V**Category: **Repair and
Maintenance Services**Section/End-User: **Jeremias S. Vestra**Funding Source: **General Fund - MOOE**Project Title/Code: **NCRC 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Preventive Maintenance / Change oil of NCRC Toyota Hi Ace	unit	1	26,705.36		26,705.36
TOTAL						26,705.36

Purpose: change oil

Checked by:

PHLOEM D. GALUPO

Funds Available:

ALICIA M. FLORES

TWG - Repair and Maintenance Services

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JEREMIAS S. VESTRA	MARISEL A. LEORNA	PROSE W. G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU