



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-050725-1155**

Dept./Office: **JMS**

PR No.: **STF-2025-05-00604**

Date: **05-13-2025**

Section/End-User: **Jecimae L. Mation**

Category: **Office Supplies**

Funding Source: **Special Trust Fund - MOOE**

Project Title/Code: **JMS 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Trash Bag (Garbage Bag), X-Large (15*15*37 inches), 100pcs/pack, Colored(Green) GENERIC	pack	80	500.00		40,000.00
2	Trash bag(Garbage Bag), Large(13*13*32 inches), 100pcs/pack, Colored(Green) GENERIC	pack	70	400.00		28,000.00
3	Trash Bag(Garbage Bag), X-Large(15*15*37inches) 100pcs/pack, Black	pack	100	450.00		45,000.00
4	Trash Bag(Garbage Bag)Medium (11*11*24 inches), 100pcs/pack, Black	pack	30	300.00		9,000.00
5	Trash Bag(Garbage Bag), Large(13*13*32 inches), 100pcs/pack, Black	pack	70	350.00		24,500.00
TOTAL						146,500.00

Purpose: for solid waste segregation

Checked by:

VIVIAN V. BALBARINO

Funds Available:

ALICIA M. FLORES

TWG - Office Supplies

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JECIMAE L. MATION	RYSAN C. GUINOCOR	PROSE IVY G. YEPES
Designation:	ADRC	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU