



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2023-0510-116418

PURCHASE REQUEST

PPMP No. : 32-1-607-2023-4-0-3

Dept./Office: CVM

PR No.: STF-2023-05-00839

Date: 05-10-2023

Section/End-User: Joel M. Israel

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: CVM-Laboratory Fee

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	12	125.00		1,500.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Alcohol, Isopropyl, 70% solution, 500mL	btls	24	140.00		3,360.00
3	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	115.00		575.00
4	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	10	125.00		1,250.00
5	Car Freshener, Gel, at least 70g, Lemon/Orange scent	cans	6	180.00		1,080.00
6	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	6	150.00		900.00
Specification:						
7	Flashlight, rechargeable, LED, 220-240V 50/60Hz, duration time: 10 hrs (low torch), 2.5 hrs (high torch)	pcs	1	1,675.00		1,675.00
8	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00
9	Folder, File, Short, 14pts, White	piece	100	8.00		800.00
10	Paper, Bond, A4, S-24, 80 gsm	reams	50	289.00		14,450.00
Specification:						

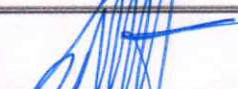
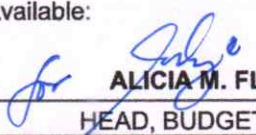
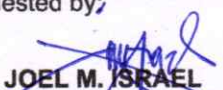
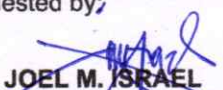


bright white, high premium quality						
11	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	packs	20	38.00		760.00
12	Paper, Specialty 200gsm 8-1/2x11, 10s, White	packs	24	38.00		912.00
13	Sign pen, Fine Tech, 0.3mm. blue	pieces	24	30.00		720.00
14	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	10	105.00		1,050.00
15	Soap, Dishwashing, Liquid, 250mL	btls	18	150.00		2,700.00
16	Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	pack	20	85.00		1,700.00
17	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	pcs	2	1,500.00		3,000.00

Specification:

210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth

TOTAL						37,432.00
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Purpose: for office and laboratory use

Checked by:		Funds Available:	
 JED ASAPH D. CORTES		 ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
			
Printed Name:	JOEL M. ISRAEL	SANTIAGO T. PEÑA JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU