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PR-2023-0824-140652



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 226-5-1469-2024-7-0-0

Dept./Office: GLMU

PR No.: GF-2023-08-02014

Date: 08-24-2023

Section/End-User: Rannie B. Veril

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: GLMU-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folder, File, Long, 14pts, White	piece	50.	10.00		500.00
2	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
Specification: bright white, high premium quality						
3	Paper, Bond, Long, S-24, 80 gsm	reams	10	328.00		3,280.00
Specification: bright white, high premium quality						
TOTAL						6,670.00
Purpose: FOR OFFICE USE						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Requested by: RANNIE B. VERIL END USER	Noted by: RODEN D. TROYO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU			