



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-1015-230587

PURCHASE REQUEST

PPMP No.: **PPMP-2024-101124-0527** *PPMP-2024-101124-0782*

PR No.: **GF-2024-10-02996**

Date: **10-15-2024**

Dept./Office: **PPO**

Category: **Office Supplies
and General Merchandise
Products**

Section/End-User: **Mario C. Bantugan**

Funding Source: **General Fund - MOOE**

Project Title/Code: **PPO Office Supplies - 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Oven Toaster	pcs	1	1,500.00		1,500.00

Specification:

- 25L
- 1400W
- Dimension (470x345x330mm)
- 220v
- Heat Insulation
- Anti-Scald
- Double Heating Tube

TOTAL

1,500.00

Purpose: **PPO Office Supplies - 2025**

Checked by:

[Signature]
VIVIAN V. BALBARINO

Funds Available:

[Signature]
ALICIA M. FLORES *10-15*

TWG - Office Supplies and General Merchandise Products *2/1/24*

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

[Signature]
MARIO C. BANTUGAN

Noted by:

[Signature]
MARLON G. BURLAS

UNIT HEAD, PROJECT LEADER

Approved by:

[Signature]
PROSEIVY G. YEPES

PRESIDENT, VSU