



PR-2024-1009-229487



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUESTPPMP No. : **PPMP-2025-092524-0525**Dept./Office: **URSO**PR No.: **IGP-2024-10-02764**Date: **10-09-2024**Section/End-User: **Marily V. Seville**Category: **Office Equipment**Funding Source: **Income Generating Project**Project Title/Code: **URS-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						7,000.00

Purpose: Office use/service

Checked by: NORMAN O. VILLAS		Funds Available: ALICIA M. FLORES	
TWG - Office Equipment		HEAD, BUDGET OFFICE	
Signature:	Prepared by: MARILY V. SEVILLE	Noted by: CHRISTY M. DESADES	Approved by: PROSE IVY G. YEPES
Printed Name:	MARILY V. SEVILLE	CHRISTY M. DESADES	PROSE IVY G. YEPES
Designation:	ddrc, URS	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU