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PR-2023-0629-126354



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 24-4-752-2023-0-0-0

Dept./Office: PRCRTC

PR No.: TF-2023-06-01068

Date: 06-29-2023

Section/End-User: Marlon M. Tambis

Category: Office Supplies

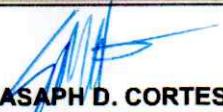
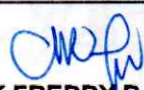


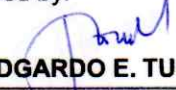
Duration: 2022-03-01

Funding Source: Trust Fund

Project Title/Code: 20201050-1.104

to
2023-02-28

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btls	20	140.00		2,800.00
2	Envelope, Expanding, Plastic, Long	pc	10	54.00		540.00
3	Envelope, Expanding, with garter tie, blue, long	pc	20	15.00		300.00
4	Gel Ink Sign Pen 0.5, blue	pcs	30	25.00		750.00
5	Paper Clips Small Vinyl (50mm)	Box of 100's	5	40.00		200.00
6	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	box of 50's	5	25.00		125.00
7	Paper, Bond, A4, S-24, 80 gsm	reams	40	289.00		11,560.00
Specification: bright white, high premium quality						
8	Paper, Bond, Long, S-24, 80 gsm	reams	15	328.00		4,920.00
Specification: bright white, high premium quality						
9	Paper, Bond, Short, S-24, 80 gsm	reams	15	277.00		4,155.00
Specification: bright white, high premium quality						
10	Staple wire remover	pieces	3	40.00		120.00
11	Staple Wire, #35	boxes	15	35.00		525.00
12	Stapler, HD No.35	pc	3	350.00		1,050.00
TOTAL						27,045.00
Purpose: For project use						

Checked by:  JED ASAPH D. CORTES TWG - Office Supplies		Funds Available:  NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:  MARLON M. TAMBIS	Noted by:  MARLON M. TAMBIS	Approved by:  EDGARDO E. TULIN
Printed Name:	MARLON M. TAMBIS	MARLON M. TAMBIS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 7/1/20