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PR-2023-0814-137940

Op 8/17/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 7-2-1957-2024-7-0-0

PR No.: GF-2023-08-01650

Date: 08-14-2023

Dept./Office: DDC

Category: Office Furniture
& Fixture

Section/End-User: Liza Ann C. Jagonos

Project Title/Code: DDC NEP Tier 1 (Office Equipment & Furniture)

Funding Source: General Fund - CO

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Conference Table set with chairs	sets	1	65,000.00	CHRISTINA A. GABRILLO	65,000.00

Specification:

?Table: High Quality Laminated Finish Ready Made, NOT more or less: 4200*1600*750 mm

?Swivel Chair: faux leather chair, tilt lock mechanism, 360° Swivel Function, pneumatic height adjustment, Chromed Steel 5 prong starbase with nylon casters, 15 chairs.

2	Sofa Set, Leather	set	1	65,000.00	CHRISTINA A. GABRILLO	65,000.00
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Specification:

Seat Material: Leather

Color: Black;

Frame Material: Wood

Set: 1 unit - 3 seater sofa, 4 units - 1 seater sofa

Dimension: 3 seater - 175(W) x 76(D) x 82(H) cm, 1 seater - 74(W) x 76(D) x 82(H) cm,

1 coffee/center table - 28(W) x 52(D) x 17(H) inches

	TOTAL					130,000.00
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Purpose: for office use

Checked by:	 LEO A. MAMOLO	Funds Available:	 ALICIA M. FLORES
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	LIZA ANN C. JAGONOS		CHRISTINA A. GABRILLO
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	 EDGARDO E. TULIN
			PRESIDENT, VSU