



PURCHASE REQUEST

Dept./Office: **CN**PR #: **GF-2021-07-00549**Date: **07-30-2021**Section/End-User: **Joel Rey U. Acob**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **College of Nursing Extension Program**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laminator Machine, A3	unit	1	2,800.00	JOEL REY U. ACOB	2,800.00
Specification: ?Heavy Duty, for A3 & A4 size, infrared heating system and adjustable temperature control with overheating protection						
TOTAL						2,800.00
Purpose: To be used during the extension activities of the college						
Checked by: <div style="text-align: center;"> NORMAN O. VILLAS TWG - Office Equipment </div>				Funds Available: <div style="text-align: center;"> MYRNA S. PANCITO HEAD, BUDGET OFFICE </div>		
Signature: Printed Name: Designation:	Requested by: <div style="text-align: center;"> JOEL REY U. ACOB END USER </div>	Noted by: <div style="text-align: center;"> JOEL REY U. ACOB UNIT HEAD, PROJECT LEADER </div>		Approved by: <div style="text-align: center;"> EDGARDO E. TULIN PRESIDENT, VSU </div>		