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PR-2024-0712-210188



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-070324-0235**PR No.: **GF-2024-07-01364**Date: **07-12-2024**Dept./Office: **CN**Category: **Office Furniture  
& Fixture**Section/End-User: **Guada Fe D. Amihan**Project Title/Code: **Nursing 100% Incentive 200k Office  
table**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Modern Office Table with Center and Double Pedestal Drawers and Cabinet	pc	1	15,000.00		15,000.00

### Specification:

Modern Office Table with Center and Double Pedestal Drawers and Cabinet for a classic styling with clean lines. The table is constructed with laminated particle board with PVC edging for durability and superior resistance to scratches and stains. Spacious design includes two Pedestals with a box drawer for supplies and a locking Center and Side file drawers with drawer glides. This table will bring an elegant touch to any room or office.

- Double Pedestal with 4 total Drawers Provide Optimal Storage
- Locks for Center and Side Drawers
- Cabinet for larger items
- Can be used as a Drafting Table or Large Computer Workstation

Color: Wenge

### Dimensions:

Length: 1400mm

Width: 680mm

Height: 750mm

	<b>TOTAL</b>					<b>15,000.00</b>
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Purpose: for office use

Checked by:		Funds Available:	
	<b>PAULINE S. CAINTIC</b>		<b>ALICIA M. FLORES</b>
	<b>TWG - Office Furniture &amp; Fixture</b>		<b>HEAD, BUDGET OFFICE</b>
Signature:		Noted by:	
Printed Name:	<b>GUADA FE D. AMIHAN</b>		<b>CHRISTIAN VIE P. BALDONADO</b>
Designation:			<b>UNIT HEAD, PROJECT LEADER</b>
		Approved by:	
			<b>PROSEMY G. YEPES</b>
			<b>PRESIDENT, VSU</b>