

SCAN HERE



PR-2024-0216-179226



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 26-5-1132-2024-0-0-1

PR No.: GF-2024-02-00539

Date: 02-20-2024

Dept./Office: ITEEM

Category: IT Supplies and
 Equipment

Section/End-User: Shaira B. Manapsal

Funding Source: General Fund - MOOE

Project Title/Code: Advanced Education

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Genuine Hp laserjet toner 85A (CE285A) black	boxes	1	2,200.00		2,200.00
2	Ink HP GT52 Cyan (C), Genuine	btls	2	500.00		1,000.00
3	Ink HP GT52 Magenta (M), Genuine	btls	2	500.00		1,000.00
4	Ink HP GT52 Yellow (Y), Genuine	btls	2	500.00		1,000.00
5	INK HP GT53XL 135 ML BLACK	boxes	2	505.00		1,010.00
6	Ink, Epson 003, Genuine Black 65mL	btl	5	350.00		1,750.00
TOTAL						7,960.00

Purpose: For office use

Checked by:		Funds Available:	
 DIONESIO I. ESTUPA		 ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	SHAIRA B. MANAPSAL	TEOFANES A. PATINDOL	DANIEL LESLIE S. TAN
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU