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PR-2022-0330-24513



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DBM**PR No.: **GF-2022-03-00338**Date: **03-30-2022**Section/End-User: **Sheillo G. Catorce**Category: **Trainings**Funding Source: **General Fund - ~~GO~~ MWSG**Project Title/Code: **DBM.EXT.2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Training/Workshop	pieces	90	200.00		18,000.00

Specification:

packed lunch good for 30 persons;

packed lunch- viands include: 1 meat, 1 vegetable, 1 dessert, and softdrinks/water 270 ml

(enclosed in biodegradable container and biodegradable spoon and fork.

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	TOTAL					18,000.00
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Purpose: Planning Workshop

Checked by:		Funds Available:	
 VENICE B. IBAÑEZ		 ALICIA M. FLORES	
TWG - Trainings		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
	 SHEILLO G. CATORCE	 BRYAN R. GAPASIN	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU