



## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PPMP No.: 112-5-1671-2023-4-0-6

PR No.: GF-2023-06-00980

Date: 06-09-2023

Dept./Office: BAC

Category: IT Supplies and

Section/End-User: Arjanery B. Antofina

Equipment

Funding Source: General Fund - MOOE

Project Title/Code: Procurement2023

Item #		Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost	
1	Toner Ca DocuCen	rtridge Fuji Xerox tre S2011	pcs	2	4,300.00		8,600.00	
	Specificat Genuine	on:						
		TOTAL					8,600.00	
Pur	pose: for fu	iji photocopy machine						
Che	cked by:	722			Funds Available	e: Aud		
DIONESIO I. ESTUPA						ALICIAM. FLORES		
TWG - IT Supplies and Equipment						HEAD, BUDGET OFFICE		
		Requested by:		Noted by:	. /	Approved	by:	
Signature: Ambina MAMA							Was:	
Printe	rinted Name: ARJANERY B. ANTOFINA				ESSAMINE C. ECLEO PEDGARDO E. TULIN			
Desig	Designation: END USER				UNIT HEAD, PROJECT LEADER PRESIDENT, VSU			