



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 223-5-89-2024-7-0-2

PR No.: GF-2023-08-01971

Date: 08-18-2023

Dept./Office: PPO

Category: Office Supplies

Section/End-User: Mario C. Bantugan

Project Title/Code: PPO-Water Sewerage Maintenance

Funding Source: General Fund - MOOE

Unit (Office Supplies 2024)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bundy Clock	unit	2	10,500.00		21,000.00

Specification:

- 2-color printing accurately identifies tardiness
- Power failure backup battery
- Supports 12hr or 24hr time format
- Automatic card feed and release
- Automatic column shifting
- Time programmable alarm with musical melody
- For a maximum of 100 employees

Power Supply: AC220V / 230V (50 / 60Hz)

Power Consumption: Min. 3W; Max. 20W

Printing Speed: 26 timed per minute (max.)

Mounting Type: Wall-mount or Desk-mount

2	Bundy Clock Time Card	pack of 100's	2	250.00		500.00
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Specification:

- Standard Time Card for Bundy Clocks.
 - > Standard Time Card
 - > 3.35 x 7.48 inches (L x H)
 - > 6 Columns > 100 pcs

	TOTAL					21,500.00
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Purpose: wssmu (Office Supplies 2024)

Checked by:	Funds Available:
 JED ASAPH D. CORTES TWG - Office Supplies	 ALICIA M. FLORES <i>10-2024</i> HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARIO C. BANTUGAN	MARIO LILIO P. VALENZONA dc 8/22/22	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU