

**PURCHASE REQUEST**Dept./Office: **DFS**PR #: **STF-2021-05-00199**Date: **05-21-2021**Section/End-User: **Dennis P. Peque**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **DFS-Laboratory Share 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bottled Water Dispenser	btl	2	350.00		700.00
Specification: <ul style="list-style-type: none">• Detachable• folding rack						
2	Low Back Office Chair	pc	1	8,512.00		8,512.00
Specification: <p>Dimension, W69 X D66 X H99 - 106cm, Color Black</p>						

Low Back Office Chair



Dimension

W69 x D66 x H99-106cm

Color

Fabric: Black
Metal: Chrome

Primary Material

- Backrest: 15mm thick plywood 80mm thick foam covered with PU leather.
- Seat: 15mm thick plywood 80mm thick foam covered with PU leather.
- Armrest: Polypropylene (PP) covered with PU faux leather.
- Gas lift: 80mm metal tube chrome plated finish.
- Star base: 320mm dia metal chrome plated finish.
- Wheel caster: 50mm dia. PU.

3	Puncher, Heavy Duty	pieces	1	450.00	450.00
	TOTAL				9,662.00

Purpose: For office use

Checked by:	Funds Available:
DOREEN B. ALBA	MYRNA S. PANCITO
TWG - Office Supplies	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	DENNIS P. PEQUE	DENNIS P. PEQUE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU