



PURCHASE REQUEST

Dept./Office: **OVPPRGAS**PR #: **STF-2021-04-00110**Date: **04-06-2021**Section/End-User: **Jansel Joi C. Villas**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **OVPPRGAS-2021-02**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Condition, Window Type, Inverter, 2HP, Standard size	pc	1	50,000.00		50,000.00
Specification: <ul style="list-style-type: none"> • at least 12,000 kj/Hr • EER: at least 10.5 • with remote control 						
TOTAL						50,000.00
Purpose: for office use						
Checked by: NORMAN O. VILLAS TWG - Office Equipment				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	JANSEL JOI C. VILLAS		DILBERTO O. FERRAREN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	