



STF-2021-07-00508

PURCHASE REQUEST

Dept./Office: **FARMI**PR #: **STF-2021-07-00508**Date: **07-23-2021**Section/End-User: **Vanessa May B. Milan**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **STF Extension**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Apron, Plastic, for Adult	pc	6	120.00		720.00
2	Calculator, desktop-type, 12 digits, 2-way power, plastic keys	unit	1	530.00		530.00
3	Empty Chlorine Container	drums	4	400.00		1,600.00
Specification: 40-liter capacity color white						
4	Fist Aid Kit Set (Medical Bag)	set	1	800.00		800.00
Specification: • 1x Tube 15gm Burn Ointment • 1x pc. Elastic Bandage 3x 5 • 1x pc. Digital Thermometer • 1x pc. Rechargeable Flashlight • 1x pc. Whistle • 2x pcs. Exam or Latex Gloves • 4x pcs. Gauze pad 4x4 • 1x bot 10ml Ammonia Spirit • 1x bot 10ml Povidone Iodine • 1x bot 60ml 70% Isopropyl Alcohol • 1x pack Cotton balls 50's • 1x pc. Surgical Tape • 1x pc. Bandage Scissor • 1x pc. Triangular Bandage • 1x pc. First Aid Kit Bag						
5	Garbage/Trash Bags Extra-large size	rolls	10	65.00		650.00
Specification: Extra-large size (10 pieces/roll) Color Black						
6	Hair net	pcs	3	100.00		300.00

7	Pail, Plastic, 10 li cap.	pieces	4	200.00	800.00
8	Paper, Manila	pcs	50	6.00	300.00
9	Pen, Permanent Marker, black, fine tip	pieces	5	60.00	300.00
10	Pen, Permanent Marker, blue, fine tip	pieces	5	60.00	300.00
11	Plastic pail, 15 liter capacity	pcs	4	250.00	1,000.00
12	Plastic Twine, 1kl/roll	rolls	5	65.00	325.00
13	Rags, large, good quality, size 24"x15", water absorbent	pcs	3	40.00	120.00
14	Spatula	pieces	1	600.00	600.00

Specification:

- Stainless Steel Lab. Micro Spatula
- Flat Square/spoon ends
- Flat End is 1-7/8" long, and Spoon End is 1-1/8" long x 9/16" Wide
- Overall Length is 9"

15	Sprinkler, plastic 3 liters	pieces	7	600.00	4,200.00
16	Tape, Masking, 1/2" x 25 yards	rolls	10	25.00	250.00
17	Water Container / Water Drum / Utility Pail, durable plastic, at least 168L capacity	pcs	1	1,800.00	1,800.00
TOTAL					14,595.00

Purpose: For Farm use

Checked by: DOREEN B. ALBA		Funds Available: MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by: VANESSA MAY B. MILAN	Noted by: ROMEL B. ARMECIN	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU