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PR-2025-0829-293837



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-072125-1325**PR No.: **GF-2025-08-01173**Date: **08-29-2025**Dept./Office: **DALL**Category: **Office
Equipment and Appliances**Duration: **2025-03-05
to**Section/End-User: **Daisy P. Acoritay**Project Title/Code:
DALL.FHSS.0325-1225.01**2025-12-31**Funding Source: **General Fund - MOOE**



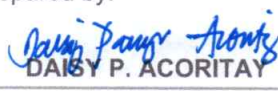

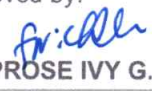
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Voice Recorder	pc	1	4,500.00		4,500.00

Specification:

- Built-in, Direct USB connection for quick file transfer to PC
- Expand memory with the micro SD card slot Up to 55 hours of battery life for extended recording Adjustable microphone range for clearer voices Auto voice recording reduces background noise
- size AAA alkaline batteries (2)
- Just plug straight into a free USB port for an immediate connection—no USB cable needed.

TOTAL						4,500.00
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Purpose: For Research Data gathering at the Municipality of Leyte.

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES
	TWG - Office Equipment and Appliances		HEAD, BUDGET OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 DAISY P. ACORITAY	 DAISY P. ACORITAY	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU