



GF-2021-01-00004

PPMP #: 58-5-1083-2021-7-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OP**PR #: **GF-2021-01-00004/0009**Date: **01-19-2021**Section/End-User: **Josefina M. Larrosa**Category: **Communication/Courier Services**Funding Source: **General Fund - MOOE**Project Title/Code: **OP-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Courier services	unit	75	200.00		15,000.00
	TOTAL					15,000.00

Purpose: office use

Checked by:

MARIA ROBERTA S. MIRAFLORES

TWG - Communication/Courier Services

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JOSEFINA M. LARROSA	ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU