

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : PMP-2025-020625-0947

Dept./Office: RO

Section/End-User: Rex D. Besavilla
Funding Source: General Fund - MOOE

PR No.: GF-2025-02-00175

Category: Publications

Project Title/Code: RPO.CF.2025

Date: 02-12-2025

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing for REI Highlights	copy	20	250.00	IVY C. EMMACE	5,000.00

Specification:

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- A4 Size
- Front and Back Cover: 220 gsm matte with gloss lamination in "REI HIGHLIGHTS" text and "Visayas State University" text and logo in front cover - full color, inside
- 80 gsm C25 matte inside pages - full color
- Atleast 45 pages including cover
- Perfect bind

TOTAL						5,000.00
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Purpose: For REI highlights

Checked by:		Funds Available:	Alicia M. Flores HEAD, BUDGET OFFICE
	TWG - Publications		

Signature:	Prepared by:	Noted by:	Approved by:
Signature: REX D. BESAVILLA	IVY C. EMMACE	PROSE IVY G. YEPES	PRESIDENT, VSU

UNIT HEAD, PROJECT LEADER

Designation: