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PR-2023-0823-140354



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 21-5-1223-2024-7-0-3

Dept./Office: **ISRDS**PR No.: **GF-2023-08-01999**Date: **08-23-2023**Section/End-User: **Ernesto A. Gonzaga Jr.**Category: **Awards & Tokens**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT70 BDC**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Tumbler for VSU Tokens	pcs	10	300.00		3,000.00

Specification:

VSU Tumbler 600ML with VSU approved Branding elements like the VSU logo, color schemes, or other branding elements will be done with the utmost respect and in compliance with the designated guidelines.

2	VSU Mugs for Tokens	pcs	20	200.00		4,000.00
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Specification:

VSU Mug with VSU approved Branding elements like the VSU logo, color schemes, or other branding elements will be done with the utmost respect and in compliance with the designated guidelines.

3	VSU Planner Notebook for tokens	pcs	10	150.00		1,500.00
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Specification:

VSU Notebook, 30 leaves with A5 size with VSU approved Branding elements like the VSU logo, color schemes, or other branding elements will be done with the utmost respect and in compliance with the designated guidelines.

TOTAL						8,500.00
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Purpose: For training use

Checked by:

JED ASAPH D. CORTES

TWG - Awards & Tokens

Funds Available:

ALICIA M. FLORES *Aug 2024*

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ERNESTO A. GONZAGA JR.	GINA A. DELIMA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU