

NSM High School



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 3-5-1546-2023-7-0-0

Dept./Office: DA

PR No.: GF-2023-09-02469

Date: 10-05-2023

Section/End-User: Milesa C. Marsado

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: A.III.b.I

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pen, Sign, .5mm, Gel-type, Blue	piece	10	35.00		350.00
2	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	10	204.00		2,040.00
	TOTAL					2,390.00

Purpose: Office supplies

Checked by:			Funds Available:		
	SHALOM GRACE C. SUGANO			ALICIA M. FLORES	
	TWG - Office Supplies			HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:		
Printed Name:	MILESA C. MARSADO	RUTH O. ESCASINAS	EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		