



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092324-0009**

PR No.: **GF-2024-10-01905**

Date: **10-04-2024**

Dept./Office: **UR**

Section/End-User: **Jannet Leslie Evelyn S. Codog**

Category: **Fuel & Lubricants**

Funding Source: **General Fund - MOOE**

Project Title/Code: **UR-2025**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost       |
|--------|------------------|------|-----|-----------|---------|------------------|
| 1      | Diesel Fuel      | L    | 200 | 70.00     |         | 14,000.00        |
|        | <b>TOTAL</b>     |      |     |           |         | <b>14,000.00</b> |

Purpose: daily operations and maintenance of University Registrar Office

Checked by:

*AMIEL R. ARNADA*  
**INIGO EZEKIEL G. CABASE**  
TWG - Fuel & Lubricants

Funds Available:

*f. m.*  
**ALICIA M. FLORES**  
HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

*Jannet*  
**JANNET LESLIE EVELYN S. CODOG**

Noted by:

*Miriam*  
**MIRIAM M. DE LA TORRE**  
UNIT HEAD, PROJECT LEADER

Approved by:

*Prose*  
**PROSE IVY G. YEPES**  
PRESIDENT, VSU 10