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PR-2024-0306-183752

3/12/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 141-5-2058-2024-1-0-4

Dept./Office: GDO

PR No.: GF-2024-03-00808

Date: 03-06-2024

Section/End-User: Benjielyn D. Carpio

Category: Accommodation

Funding Source: General Fund - MOOE

Project Title/Code: GDO accommodation 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hotel Room Accommodation	room	50	2,000.00	BENJIELYN D. CARPIO	100,000.00
Specification: <ul style="list-style-type: none">• Modern and air-conditioned hotel room with queen size bed, good for 1-2 persons• Free breakfast• Near Baybay City and New Baybay City Hall• Strong wifi connection inside the room• With balcony						
TOTAL						100,000.00
Purpose: incoming training/workshop to creat Procedure Manual & Guideline						
Checked by: JULIOUS B. CERNA 3/7/24 TWG - Accommodation				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: BENJIELYN D. CARPIO 3/16/24		Noted by: ALLEN GLENNIE P. LAMBERT 3/16/24 UNIT HEAD, PROJECT LEADER		Approved by: PROSE VY G. YEPES DANIEL LESLIE S. TAN PRESIDENT, VSU 3/12/24	