



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DOH**PR #: **GF-2020-10-00145 /1285**Date: **10-14-2020**Section/End-User: **Rosario A. Salas**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **A.III.a-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Flash Drive, at least 32GB USB 3.0	piece	5	800.00	ROSARIO A. SALAS	4,000.00
TOTAL						4,000.00

Purpose: office supplies

Checked by:

DIONESIO I. ESTUPA

Funds Available:

MYRNA S. PANCITO

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

ROSARIO A. SALAS**ROSARIO A. SALAS****EDGARDO E. TULIN**

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU