



PURCHASE REQUEST

Dept./Office: **PRCRTC**PR #: **GF-2021-05-00201**Date: **05-27-2021**Section/End-User: **Princess Vergelle A. Escultor**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-1P-2021-8e (Component 5)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine (C) T664, 70 ml	pieces	5	350.00		1,750.00
2	Ink, Epson, genuine (M) T664, 70 ml	pieces	5	350.00		1,750.00
3	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00		3,500.00
4	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	5	350.00		1,750.00
TOTAL						8,750.00

Purpose: **Printing of Training Materials**

Checked by: MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature: Printed Name: PRINCESS VERGELLE A. ESCULTOR Designation: END USER	Requested by: ANABELLA B. TULIN UNIT HEAD, PROJECT LEADER	Noted by: ANABELLA B. TULIN UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU