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PR-2023-0926-146911



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 20-5-897-2024-7-0-0

Dept./Office: IHK

PR No.: GF-2023-09-02441

Date: 09-26-2023

Section/End-User: Marvin B. Bandalan

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: IHK 2024 Supplies and Materials

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laminator Machine, A3	unit	1	5,000.00		5,000.00
Specification: ?Heavy Duty, for A3 & A4 size, infrared heating system and adjustable temperature control with overheating protection						
TOTAL						5,000.00
Purpose: For office use						
Checked by: NILO L. LEORNA				Funds Available: ALICIA M. FLORES		
TWG - Office Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MARVIN B. BANDALAN		CHARIS B. LIMBO - RIVERA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	