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PR-2024-1008-229020



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0570**PR No.: **GF-2024-10-02576**Date: **10-08-2024**Dept./Office: **CFES**Category: **Labor Services**Section/End-User: **Jesibel L. Muertigue**Project Title/Code: **CFES Indicative PPMP for
2025_GAA (MOOE)**Funding Source: **General Fund - MOOE**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|---|--|------|--|---|--|-----------------|
| 1 | Glass Installation for Cork Board 4'x8' | unit | 1 | 4,000.00 | | 4,000.00 |
| Specification: Glass for Cork Board Sliding Clear 4x8 ft | | | | | | |
| TOTAL | | | | | | 4,000.00 |
| Purpose: Purchase of office supplies and materials | | | | | | |
| Checked by: VIVIAN D. DALPARINO TWG - Labor Services 8/10/24 | | | | Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE | | |
| Signature: | Prepared by: JESIBEL L. MUERTIGUE | | Noted by: ARTURO E. PASA UNIT HEAD, PROJECT LEADER | | Approved by: PROSEMY G. YEPES PRESIDENT, VSU | |