VSU HRIS

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PR-2022-1117-76436





Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

Dept./Office: APARTELLE

PR No.: STF-2022-09-01970

Date: 10-03-2022

Section/End-User: Junrey L. Ventula

Category: Accommodation

Funding Source: Special Trust Fund

Project Title/Code: stf-apartelle-2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Call Bell	рс	1	170.00		170.00
	Specification: round shape stainless steel, 3 1/2 in					
						0 700 00
2	cloth hangers	dozen	16	170.00		2,720.00
2	Cloth hangers Specification: white color solid round body, heavy		16	170.00		2,720.00

## Specification:

\*\*Guest kit sets will not be individually repacked to avoid damage during shipment

Includes:

1pc generic guest kit box

1pc white roundhead 155mm toothbrush / white diamondhead 157mm toothbrush

1pc 3g toothpaste sachet

1pc 5g shampoo sachet

1pc 10g white rectangular soap in glassine wrapper

4 Max ER-M Time Card pack 6 180.00	1,080.00
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## Specification:

Max ER-M Time Card is a two sided monthly attendance time card compatible with max ER-1600 time record

specs:

size: 86mmx30mmx185mm (LWH)

quantity per pack: 100 pcs

					22.070.00
TOTAL					33,970.00
Purpose: acco	mmodation				
Checked by:	NLION	Dimm ( CERN)	Funds Available:  ALICIA M. FLORES  HEAD, BUDGET OFFICE Aportal &		
	TWG - Ag	commodation			
Signature:	Requested by:	VENTULA	Noted by:	OLIA C. LAO	Approved by:  PEDGARDO E. TULIN
Designation:	END	¥ 1	UNIT HEAD.	PROJECT LEADER	PRESIDENT, VSU