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PR-2024-1003-227427



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0529**PR No.: **GF-2024-10-01868**Date: **10-03-2024**Dept./Office: **OVPREI****Category: Office Supplies
and General Merchandise
Products**Section/End-User: **Rex D. Besavilla**Funding Source: **General Fund - MOOE**Project Title/Code: **RPO.A.III.C-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Soap, Dishwashing, Liquid, 1 Gal	gal	4	400.00		1,600.00
	TOTAL					1,600.00

Purpose: for office supplies

Checked by:

VIVIAN V. BALBARINO

Funds Available:

ALICIA M. FLORES 10/3/24

TWG - Office Supplies and General Merchandise Products 10/3/24

HEAD, BUDGET OFFICE 10/3/24

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 REX D. BESAVILLA	 IVY C. EMNACE	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU