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PR-2022-0802-52815



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: ODCCE

PR No.: **IGP-2022-08-01041**

Date: 08-02-2022

Section/End-User: Angelica P. Baldos

Category: Office Supplies

Funding Source: ~~General Fund - MOOE~~ - IGP

Project Title/Code: CCE 2022

| Item # | Item Description            | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-----------------------------|------|-----|-----------|---------|------------|
| 1      | Freon gas R22 (for air-con) | kgs  | 10  | 430.00    |         | 4,300.00   |
|        | <b>TOTAL</b>                |      |     | 680.00    |         | 4,300.00   |

Purpose: Office use

6,800.00

|                                                                                          |                                                                             |                                                                            |                                                               |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------|
| Checked by:<br><br><br><b>DOREEN B. ALBA</b><br>TWG - Office Supplies                    |                                                                             | Funds Available:<br><br><br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE |                                                               |
| Signature:<br><br>Printed Name:<br><b>ANGELICA P. BALDOS</b><br>Designation:<br>END USER | Requested by:<br><br><b>ANGELICA P. BALDOS</b><br>UNIT HEAD, PROJECT LEADER | Noted by:<br><br><b>ANGELICA P. BALDOS</b><br>UNIT HEAD, PROJECT LEADER    | Approved by:<br><br><b>EDGARDO E. TULIN</b><br>PRESIDENT, VSU |

**RECEIVED**  
**AUG 17 2022**

BY: