



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



TO OVPSAS

PURCHASE REQUEST

PPMP No. : 133-5-614-2023-6-0-6

PR No.: GF-2023-07-01164

Date: 07-12-2023

Dept./Office: OVPSAS

Category: IT Supplies and
Equipment

Section/End-User: Sheila Marie C. Lemos

Funding Source: General Fund - MOOE

Project Title/Code: OVPSAS-2023-fixture&supplies

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	6	600.00	NORBERT JOHN O. VILLAS	3,600.00
2	Epson 001 ink, Cyan, Genuine	btls	3	350.00	NORBERT JOHN O. VILLAS	1,050.00
3	Epson 001 ink, Magenta, Genuine	btls	3	350.00	NORBERT JOHN O. VILLAS	1,050.00
4	Epson 001 ink, Yellow, Genuine	btls	2	350.00	NORBERT JOHN O. VILLAS	700.00
5	Ink, Epson 003, Genuine Black 65mL	btl	5	350.00	NORBERT JOHN O. VILLAS	1,750.00
6	Ink, EPSON 003, Genuine Cyan 65mL	btl	2	350.00	NORBERT JOHN O. VILLAS	700.00
7	Ink, EPSON 003, Genuine Magenta 65mL	btl	2	350.00	NORBERT JOHN O. VILLAS	700.00
8	Ink, EPSON 003, Genuine Yellow 65mL	btl	2	350.00	NORBERT JOHN O. VILLAS	700.00
TOTAL						10,250.00

Purpose: For office use.

Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: SHEILA MARIE C. LEMOS END USER	Noted by: ALELI A. VILLOCINO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULINA PRESIDENT, VSU