



PURCHASE REQUEST

Dept./Office: **ITEEM**PR #: **GF-2021-10-01292**Date: **10-12-2021**Section/End-User: **Cecilio M. Benitez**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **HIGHER EDUCATION A.III.b.1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Disk Drive (Portable, 2TB), USB 3.1	unit	4	4,200.00		16,800.00

Specification:

?Shock-absorbing silicon casing

?Interface: USB 3.1 (Max.5Gb/s)

?Capacity: 2TB

?Texture: Plastic/Rubber

?Operating Voltage: DC 5V, 900mA

?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later

2	Ink, Epson 003,Genuine Black 65mL	btl	4	350.00		1,400.00
3	Ink, EPSON 003,Genuine Cyan 65mL	btl	4	350.00		1,400.00
4	Ink, EPSON 003,Genuine Magenta 65mL	btl	4	350.00		1,400.00
5	Ink, EPSON 003,Genuine Yellow 65mL	btl	4	350.00		1,400.00
6	Ink, Epson, genuine (C) T664, 70 ml	pieces	8	350.00		2,800.00
7	Ink, Epson, genuine (M) T664, 70 ml	pieces	8	350.00		2,800.00
8	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	8	350.00		2,800.00
9	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	8	350.00		2,800.00
TOTAL						33,600.00

Purpose: for office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

CECILIO M. BENITEZ

END USER

Noted by:

ELIZA D. ESPINOSA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU