



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 180-1-605-2023-0-0-0

PR No.: STF-2023-03-00396

Date: 03-15-2023

Dept./Office: OUS

Category: Food & Food
Ingredients

Section/End-User: Antonieta D. Israel

Funding Source: Special Trust Fund

Project Title/Code: Common Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	(Please Do not add this item) Snacks AM	set	45	80.00		3,600.00
Specification: Please encircle your Preferred Snack below: Choose (1) only • Meat Bread • Empanada • Siopao • Ham and Cheese Bread • Egg Sandwich • Burger • Spaghetti/Carbonara Please Encircle your Preferred Beverage below: Choose (1) only • Bottled Water • Softdrinks • Juice (Tetra Pack/Canned)						
2	Meals	pc	45	200.00		9,000.00
	TOTAL					12,600.00

Purpose: UADCO Meeting

Checked by: LYNETTE C. GIMAFRANCA		Funds Available: ALICIA M. FLORES	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ANTONIETA D. ISRAEL	GUINALDO C. FERNANDEZ JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU