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PR-2025-0514-271845



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-041525-1105**Dept./Office: **DAS**PR No.: **STF-2025-05-00612**Date: **05-14-2025**Section/End-User: **JOVELYN A. SABLAS**Category: **Office Equipment**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **EXT-STF-13**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Master Ejection (C2615230) Ricoh Gestetner DX2430	pc	3	1,404.58		4,213.74
	TOTAL					4,213.74

Purpose: research

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

JOVELYN A. SABLAS

Designation:

Prepared by:

Noted by:

MANUEL D. GACUTAN JR.

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU