



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0596**

Dept./Office: **CFES**

PR No.: **STF-2024-10-02595**

Date: **10-08-2024**

Section/End-User: **Jesibel L. Muertigue**

Category: **Office Supplies**

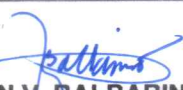
Funding Source: **Special Trust Fund**

Project Title/Code: **CFES Labshare for 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	15	200.00		3,000.00
2	SanDisk Ultra 128GB Micro SDXC Memory Card 100MB/s UHS-1 Class 10 SDSQUNR-128G	set	2	900.00		1,800.00
TOTAL						4,800.00

Purpose: Purchase of CFES office supplies, materials, furniture, fixture, & equipment

Checked by:


VIVIAN V. BALBARINO

TWG - Office Supplies 8/10/24

Funds Available:


ALICIA M. FLORES UNIFAST

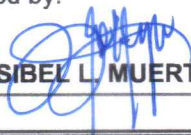
HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

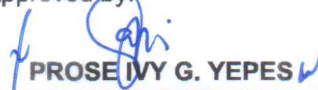

JESIBEL L. MUERTIGUE

Noted by:


ARTURO E. PASA

UNIT HEAD, PROJECT LEADER

Approved by:


PROSE IVY G. YEPES

PRESIDENT, VSU