



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2023-0220-97805

PURCHASE REQUEST

PPMP No. : 43-4-290-2023-1-0-0

Dept./Office: **DSS**

Section/End-User: **Suzette B. Lina**

Funding Source: **Trust Fund**

PR No.: **TF-2023-02-00227**

Category: **Food & Food
Ingredients**

Project Title/Code: **202201050-1.113**

Date: **02-20-2023**

Duration: **2022-12-01
to
2023-11-30**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals	pc	13	200.00	SUZETTE B. LINA	2,600.00
2	Meals (Breakfast) Buffet Style	packs	25	200.00	SUZETTE B. LINA	5,000.00

Specification:

buffet style with venue inside the campus (tables and chairs)

3	Snacks AM	set	30	80.00	SUZETTE B. LINA	2,400.00
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Specification:

- with drinks
- Should be packed individually

TOTAL

10,000.00

Purpose: for inception meeting

Feb. 22 & 23, 2023

Checked by:

JULIOUS B. CERNA

TWG - Food & Food Ingredients

Funds Available:

NICK FREDDY R. BELLO

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Requested by:

SUZETTE B. LINA

END USER

Noted by:

SUZETTE B. LINA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU