



PURCHASE REQUEST

Dept./Office: **PRCRTC**PR #: **TF-2021-09-00943**Date: **09-10-2021**Section/End-User: **Federico P. Godoy**Category: **Food & Food Ingredients**Funding Source: **Trust Fund**Project Title/Code: **20201050-10.93**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Assorted coffee, milk and chococate powder, sugar etc for In House Review committee and evaluators	pcs	1	3,000.00		3,000.00

Specification:

3 in1 coffee - 100 pcs

coffee stick - 2 packs

coffee mate - 50 pcs

chocolate powder - 50 pcs

sugar -50 pcs

coffee steerer/plastic - 1 pack

bottled water - 50 bottles in 350 ml.

2	Meals-Lunch	packs	90	150.00		13,500.00
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Specification:
LUNCH MENU
Lunch: **P150.00/ pax** (packed in styro with fork and spoon)

Day 1:

A. Lunch:

1. Rice
2. Chopsuey
3. Fried Chicken - 1 pc. each pax
4. Banana - 1 pc. each pax
5. Soft-drinks - bottle 295 ml.

Day 2:

A. Lunch:

1. Rice

2. Beef Steak
3. Bihon
4. Mango - 1 slice each pax

3	Mineral Bottled Water	pcs	50	15.00	750.00
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Specification:

Mineral Bottled Water, at least 350mL

4	Snacks (Morning & Afternoon)	packs	135	60.00	8,100.00
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Specification:

SNACKS MENU

Snacks: **P60.00/ pax** (packed in paper bag)

Day 1:

A. Snacks (A.M.):

1. Meat Bread - 1 pc. each pax
2. Pineapple Juice - can 240 ml.

B. Snacks (P.M.):

1. Siopaoi- 1 pc each pax
2. Soft-drinks - bottle 295 ml.

Day 2:

A. Snacks (A.M.):

1. Puto Cheese - 4 pcs. each pax
2. Water - bottle 300 ml.

					5	Softdrinks, at least 295ml, assorted	btls	50	15.00	750.00
					TOTAL					26,100.00
Purpose: Farmer's Training										
Checked by:					VENICE B. IBÁÑEZ			Funds Available:		
								NICK FREDDY R. BELLO		
					TWG - Food & Food Ingredients			(OIC) HEAD, ACCOUNTING OFFICE		
Signature:		Requested by:		Noted by:		Approved by:				
Printed Name:		FEDERICO P. GODOY		EDGARDO E. TULIN		EDGARDO E. TULIN				
Designation:		END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU				