



GF-2020-10-00229

PPMP #: 8-5-1093-2021-9-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DCHM**PR #: **GF-2020-10-00229/1084**Date: **10-14-2020**Section/End-User: **James B. Escuadra**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DTHM-2021-GF-01**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	pieces	4	1,080.24		4,320.96
2	Master roll for DX-2430 copy printer, 100 cuts	pieces	5	1,960.00		9,800.00
TOTAL						14,120.96

Purpose: Office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

JAMES B. ESCUADRA

END USER

Noted by:

VENICE B. IBANEZ

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU