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PR-2022-0308-19389



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **STF-2022-03-00195**Date: **03-08-2022**Dept./Office: **OUR**Category: **IT Supplies and Equipment**Section/End-User: **Arnulfo T. Galenzoga**Project Title/Code: **STF-REGISTRAR'S SERVICES**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Riso KZ30 Inking Nozzle, part #042-17150-006	pcs	1	750.00		750.00
2	RISO Rubber; Tension, part# 035-18108-203	pc	1	585.00		585.00
3	stripper Pad, part# 020-11711-106	pc	1	740.00		740.00
4	Transfer Belt; 14*0.65*381, part# 629-93810-202	pc	2	1,170.00		2,340.00
TOTAL						4,415.00

Purpose: For office use

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ARNULFO T. GALENZOGA	MARWEN A. CASTAÑEDA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU