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PR-2023-1117-157281



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **5-1-2097-2023-5-0-3**Dept./Office: **DBS**PR No.: **STF-2023-11-02866**Date: **11-17-2023**Section/End-User: **Alma . Gofredo**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **DBS Lab. Fees (2nd sem.2022-2023)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	15 pcs door knob	pc	15	1,300.00	ANALYN M. MAZO	19,500.00
Specification: - Protected by antimicrobial Microban – surface is 99.9% cleaner. Fits door thickness of 1-3/8 in. to 1-3/4 in. Adjustable latch fits all standard door types. - Good Quality						
2	Ink Pump Unit, Part# 042-17151-509 (Riso CV3230)	pc	1	4,692.00	ANALYN M. MAZO	4,692.00
3	Inking Nozzle, Part # 042-17150-103 (Riso CV3230)	pc	1	1,435.50	ANALYN M. MAZO	1,435.50
TOTAL						25,627.50

Purpose: Office Use

Checked by:

SHALOM GRACE C. SUGANO

Funds Available:

ALICIA M. FLORES

Educ. Dev.

TWG - Office Supplies

HEAD, BUDGET OFFICE

Signature:

Printed Name:

ALMA . GOFREDO

Designation:

END USER

Noted by:

ANALYN M. MAZO

UNIT HEAD, PROJECT LEADER

Approved by:

DANIEL LESLIE S. TOLIN

PRESIDENT, VSU