



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **VIHS**

PR No.: **GF-2022-09-01341**

Date: **09-02-2022**

Section/End-User: **Guada Fe D. Amihan**

Category: **Awards & Tokens**

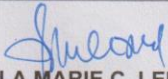
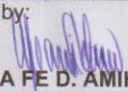

Funding Source: **General Fund - MOOE**

Project Title/Code: **JHS Promotional Exercises 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Medals, Big, bronze with VSU Logo/Seal, with 2" Diameter and 31" Long ribbon with rectangular hole	pc	80	350.00		28,000.00
Specification: Medals, Big, bronze with VSU Logo/Seal, with 2" Diameter and 31" Long ribbon with rectangular hole for ribbon and with durable ring: ENGRAVE: "WITH HONOR"						
2	Medals, Big, Gold with VSU Logo/Seal, with 2" Diameter and 31" Long ribbon with rectangular hole	pc	50	350.00		17,500.00
Specification: Medals, Big, Gold with VSU Logo/Seal, with 2" Diameter and 31" Long ribbon with rectangular hole for ribbon and with durable ring: ENGRAVE: "WITH HIGHEST HONOR"						
3	Medals, Big, Silverwith VSU Logo/Seal, with 2" Diameter and 31" Long ribbon with rectangular hole fo	pc	60	350.00		21,000.00
Specification: Medals, Big, Silver with VSU Logo/Seal, with 2" Diameter and 31" Long ribbon with rectangular hole for ribbon and with durable ring: ENGRAVE: "WITH HIGH HONOR"						
4	Medals, Small, Gold with VSU Logo/Seal, with 1.5"	pcs	60	300.00		18,000.00
Specification: Medals, Small, Gold with VSU Logo/Seal, with 1.5" Diameter and 31" Long ribbon with rectangular hole for ribbon and with durable ring:, for other awards use, "WITH ENGRAVING" 1. Academic Excellence Award with Highest GPA 2. Gerry Roxas Leadership Award						

3. Dean's Award
4. Excellence in Science
5. Excellence in Mathematics
6. Best in Communication Arts (English)
7. Best in Communication Arts (Filipino)
8. Best in Social Science
9. Best in Agriculture
10. Math & Science Society Leadership Award
11. Math & Science Society Outstanding Member Award
12. SBO Leadership Award
13. SBO Outstanding Officer Award
14. Filipino Club Leadership Award
15. Filipino Club Outstanding Member Award
16. English Club Leadership Award
17. English Club Outstanding Member Award
18. Sports Club Outstanding Officer Award
19. FAHP Leadership Award
20. FAHP Outstanding Member Award
21. Best in Homemaking
22. FFP Leadership Award
23. Athletes of the Year
24. CAT Leadership Award
25. Dance Club Leadership Award
26. Dance Club Outstanding Officer Award
27. Sports Club Outstanding Member Award

5	Medals, small, Gold with VSU Logo/Seal, with 1.5" Diameter and 31" Long ribbon with rectangular hole	pc	30	300.00		9,000.00
Specification: Medals, small, Gold with VSU Logo/Seal, with 1.5" Diameter and 31" Long ribbon with rectangular hole for ribbon and with durable ring: for other awards use plain, "NO ENGRAVING"						
6	Notarial Seal, Gold, 2" for diploma	pcs	100	300.00		30,000.00
Specification: Notarial Seal with Adhesive #23-2" (40 pcs/pack) sticker type						
TOTAL						123,500.00
Purpose: JHS Promotional Exercises 2023						

Checked by:  SHEILA MARIE C. LEMOS		Funds Available: ALICIA M. FLORES	
TWG - Awards & Tokens		HEAD, BUDGET OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by:
Printed Name:	GUADA FE D. AMIHAN	SHALOM GRACE C. SUGANO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU