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PR-2022-0601-35825



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DCE**PR No.: **STF-2022-05-00692**Date: **06-01-2022**Section/End-User: **Maria Precilla P. Balo**Category: **IT Supplies and Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **DCE-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pressure Roller for Gestetner Copy Printer DX 2430	pc	1	7,600.00		7,600.00
Specification: - Copy Printer Model Number: DX 2430, - Serial Number: D214ZBr0565 - Part Number: C2543050 (Gestetner)						
2	Pump Unit Ink for Gestetner Copy Printer: DX 2430	pc	1	10,200.00		10,200.00
Specification: - Copy Printer Model Number: DX 2430 - Serial Number: D214ZBr0565 - Part Number: C2672428						
TOTAL						17,800.00
Purpose: For Office Use						
Checked by: DIONESIO I. ESTUPA				Funds Available: ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Requested by: MARIA PRECILLA P. BALO END USER		Noted by: GLADYS G. DOYDORA UNIT HEAD, PROJECT LEADER		Approved by: EDGARDO E. TULIN PRESIDENT, VSU	