



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PR-2025-0829-293958

9.0.3

OP AR

PURCHASE REQUEST

PPMP No. : PPMP-2025-081525-1396

Dept./Office: PCC

Section/End-User: Mariles V. Bulawan

Funding Source: Trust Fund

PR No.: TF-2025-08-01181

Date: 08-29-2025

Category: Office Supplies

Project Title/Code: RF-Supplemental FY 2025/PCC-407

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Correction Tape, 8m x 5mm wide	pc	7	40.00		280.00
2	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	15	180.00		2,700.00
3	Paper, Bond, A4, S-24, 80 gsm	reams	62	289.00		17,918.00
Specification: bright white, high premium quality						
4	Paper, Bond, Long, S-24, 80 gsm	reams	32	328.00		10,496.00
Specification: bright white, high premium quality						
5	Paper, Bond, Short, S-24, 80 gsm	reams	20	277.00		5,540.00
Specification: bright white, high premium quality						
6	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	5	250.00		1,250.00
7	Alcohol, Ethyl, 75% solution, 1 gallon	gallon	4	650.00		2,600.00
Specification: 75% alcohol solution						
8	Pencil, #2, Medium, Yellow, 12pcs/box	Box of 12's	3	120.00		360.00
Specification: ?Attr: Pencil Medium #2 with black lead ?Color: Yellow ?Packaging Size: 12 pencils per box						
9	Paper Board, 180gsm White LONG, 50sheets per packs	pack	5	250.00		1,250.00
10	Sharpening Stone Carborundum 109 25x50x150mm	pieces	10	90.00		900.00