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PR-2023-0814-137831



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **10-5-737-2024-7-0-5**Dept./Office: **DPBG**PR No.: **GF-2023-08-01651**Date: **08-15-2023**Section/End-User: **Julien R. Dero**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **RSPB.04.165**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Clip Board, Plastic, with PVC Cover, A4, any color	pcs	2	198.00		396.00
2	Datafiler	pc	1	250.00		250.00

Specification:

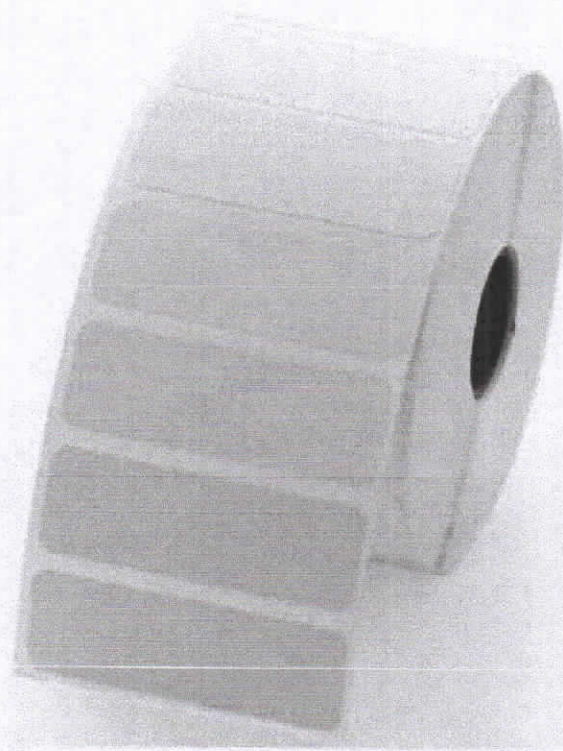
723cm H x 14cm W x 44cm D

3	Gum label, sticker type	pc	2	200.00		400.00
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Specification:

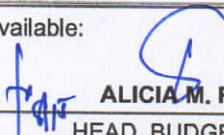
Sticker size: 50x25mm

color: white



4	Heavy Duty Staple Wire 23/15 15mm (1000pcs per box)	box	2	100.00		200.00
Specification:						
Chisel Pointed						
5	Laminating Film, A4, 100 shts/box, 250 microns	boxes	2	1,430.00		2,860.00
6	Nylon, #300, for grass cutter	kl	1	450.00		450.00
7	Paper Bag, Brown, Medium #5	pack	2	120.00		240.00
8	Paper Bag, Plain Brown, Large #10, at least 50 pcs. per pack	pack	2	150.00		300.00
Specification:						



9	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
Specification: bright white, high premium quality						
10	Record Book, Big, 500 pages	pcs	1	115.00		115.00
TOTAL						8,101.00
Purpose: For RSPB.04.165 use						
Checked by:			Funds Available:			
 SHALOM GRACE C. SUGANO TWG - Office Supplies			 ALICIA M. FLORES <i>on 05-2024</i> HEAD, BUDGET OFFICE			
Signature:	Requested by:	Noted by:			Approved by:	
Printed Name:	JULIEN R. DEROY	JULIEN R. DEROY			EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	