



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 59-1-2047-2023-7-0-15

PR No.: STF-2023-08-01740

Date: 08-15-2023

Dept./Office: OVPAF

Category: Laboratory
 Equipment

Section/End-User: Frances Ann A. Santos

Funding Source: Special Trust Fund

Project Title/Code: OVPAF 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ceramic Cup and Saucer	sets	2	480.00	DANIEL LESLIE S. TAN	960.00

Specification:

- Set 6pcs Ceramic Cup and Saucer
- High Quality > Ceramic > Perfect for coffee and tea Cup
- Size H: 7cm W: 14cm Saucer Size H: 2.5cm W: 16cm

	TOTAL					960.00
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Purpose: For office use.

Checked by:	 ELIZABETH S. QUEVEDO	Funds Available:	 ALICIA M. FLORES
	TWG - Laboratory Equipment		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	FRANCES ANN A. SANTOS		DANIEL LESLIE S. TAN
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	 EDGARDO E. TULIN
			PRESIDENT, VSU