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PR-2024-1002-226863

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0010**
PR No.: **GF-2024-10-01780**
Date: **10-02-2024**
Dept./Office: **PO**
Category: **IT Supplies and Equipment**
Section/End-User: **Arjanery B. Antofina**
Funding Source: **General Fund - MOOE**
Project Title/Code: **Procurement-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Drum Cartridge Fuji Xerox DocuCentre S2110 (CT351075)**	pc	1	17,000.00		17,000.00
2	**Epson 001 ink, Black, 127ml, Genuine**	btls	5	600.00		3,000.00
3	**Epson 001 ink, Cyan, Genuine**	btls	3	350.00		1,050.00
4	**Epson 001 ink, Magenta, Genuine**	btls	3	350.00		1,050.00
5	**Epson 001 ink, Yellow, Genuine**	btls	3	350.00		1,050.00
6	**Fusing Unit (220V) Fuji Xerox DocuCentre S2011**	unit	1	20,000.00		20,000.00
	Specification: ?Genuine Fuji Fusing unit					
7	**Ink, Epson 003,Genuine Black 65mL**	btl	20	350.00		7,000.00
8	**Ink, EPSON 003,Genuine Cyan 65mL**	btl	10	350.00		3,500.00
9	**Ink, EPSON 003,Genuine Magenta 65mL**	btl	10	350.00		3,500.00
10	**Ink, EPSON 003,Genuine Yellow 65mL**	btl	10	350.00		3,500.00
11	**Toner Cartridge Fuji Xerox DocuCentre S2011**	pcs	4	4,300.00		17,200.00
	Specification: Genuine					
	TOTAL					**77,850.00**

Purpose: FOR OFFICE USE

Checked by:	Funds Available:
NORMAN O. VILLAS	**ALICIA M. FLORES** 2025
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	**ARJANERY B. ANTOFINA**	**JESSAMINE C. ECLEO**	**PROSE IVY G. YEPES**
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 10/14/24