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PR-2024-1002-226863



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0010**PR No.: **GF-2024-10-01780**Date: **10-02-2024**Dept./Office: **PO**

Category: **IT Supplies and
Equipment**

Section/End-User: **Arjanery B. Antofina**Project Title/Code: **Procurement-2025**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Drum Cartridge Fuji Xerox DocuCentre S2110 (CT351075)	pc	1	17,000.00		17,000.00
2	Epson 001 ink, Black, 127ml, Genuine	btls	5	600.00		3,000.00
3	Epson 001 ink, Cyan, Genuine	btls	3	350.00		1,050.00
4	Epson 001 ink, Magenta, Genuine	btls	3	350.00		1,050.00
5	Epson 001 ink, Yellow, Genuine	btls	3	350.00		1,050.00
6	Fusing Unit (220V) Fuji Xerox DocuCentre S2011	unit	1	20,000.00		20,000.00

Specification:

✓ Genuine Fuji Fusing unit

7	Ink, Epson 003, Genuine Black 65mL	btl	20	350.00		7,000.00
8	Ink, EPSON 003, Genuine Cyan 65mL	btl	10	350.00		3,500.00
9	Ink, EPSON 003, Genuine Magenta 65mL	btl	10	350.00		3,500.00
10	Ink, EPSON 003, Genuine Yellow 65mL	btl	10	350.00		3,500.00
11	Toner Cartridge Fuji Xerox DocuCentre S2011	pcs	4	4,300.00		17,200.00

Specification:

Genuine

	TOTAL					77,850.00
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Purpose: **FOR OFFICE USE**

Checked by:

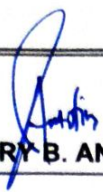
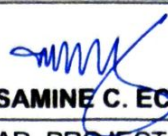
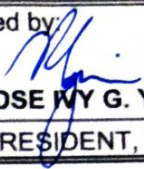
NORMAN O. VILLAS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	ARJANERY B. ANTOFINA	JESSAMINE C. ECLEO	PROSEMY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 10/11/24