



PURCHASE REQUEST

Dept./Office: **VSUCO**PR #: **GF-2021-10-01298**Date: **10-13-2021**Section/End-User: **Nevin A. Pacada**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **VCO-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal cabinet	pc	1	12,800.00		12,800.00
Specification: with dual sliding glass door lock 185cm H x 90cm W x 46cm D						
TOTAL						12,800.00
Purpose: For office use						
Checked by: NORMAN O. VILLAS				Funds Available: ALICIA M. FLORES <i>cmr</i>		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
	 NEVIN A. PACADA	 NEVIN A. PACADA		 EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU <i>8/13</i>		