

## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PPMP No.: 38-5-1513-2023-4-0-3

Dept./Office: CME

PR No.: GF-2023-07-01225

Date: 07-19-2023

Section/End-User: Geecel F. Galvez

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2022-5

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost	
1	Facial Tissue 3-Ply 260 Pulls	packs	5	150.00		750.00	
	Specification:						
	260 pulls						
	(8pcs per pack)						
2	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	10	204.00		2,040.00	
	TOTAL		1			2,790.00	
Puŋ	pose: Project use		1				
Che	cked by:	ORTES	Funds Availab	Funds Available:  ALICIA M. FEORES			
TWG - Office Supplies					HEAD, BUDGET OFFICE		
	N /			hues ES NEIL V. SERIÑO	Approved by		
Desig	nation: END USER	,	UNIT HEAD, PROJECT LEADER PRESIDENT, VSU				